

ANSWERING QUESTIONS

ACTIVITY 14

Some examples of interview questions. Prepare brief answers for these and rehearse your responses.

Career:

- Tell me about yourself.
- What kind of position are you looking for? Why do you want to get into this field? Why do you want to work in this industry/company? Why this position?
- If you could have your choice of any position, what would you do?
- Why did you leave your previous jobs?
- What did you do in your last position? How was time allocated? What did you like best/least about it? Why?
- Which assignments did you handle on your own? What did you work on as a member of a team?
- Give me some examples of the most difficult problems you encountered in your previous position. How did you resolve them?
- How was your performance measured?
- Has your work ever been criticised? Why? What happened?
- How did you get along with your boss? What are the qualities you look for in a manager?
- Did you ever fail at any position you tried? Why? What happened?
- What do you consider to be your strongest qualities? What are some of your weaknesses?
- What does success mean to you?
- What position do you hope to reach in five years?
- How much money do you want?
- Are you considering other positions at this time? How does this one compare?
- What else do you think I should know about you?

Education/Training:

- Tell me about your educational background. What did you enjoy the most/least in your education?
- Why did you choose your particular subject?
- What training courses/experiences have you had in the last few years? How were they valuable to you?

Community/Social Activities:

- What kind of social, community and/or civic activities do you take part in? Why? What have you gained from these activities?
- What are your leisure activities? Your hobbies? Why do you like them?

Personal:

- Tell me something about your personal and family life. What is important to you?
- How would your friends describe you? What qualities would they mention?
- What is your thinking on the issue of providing financial security for yourself and your family?
- Would relocating present a problem for you?