EVALUATING THE JOB OFFER

ACTIVITY 15

1) Description of duties/ expectations of the position.

2) Level of position within the company. To whom do you report?

3) How do (1) and (2) compare with your objectives?

4) Does the company provide opportunities for you to further your professional development through internal or external training courses?

5) I am undecided about this position for the following reasons (risks to consider/negatives).

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6) Questions I need to ask and points to negotiate.

7) Next course of action.

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